

Standard Area 4.0

Practice Management



4.1 Safety and Risk Management

Standard

A **regulated member** of ACSLPA practices in compliance with occupational health, safety and **risk management** legislation and requirements in all practice settings.

Indicators

To demonstrate this standard, the regulated member will:

- a) Comply with occupational health and safety legislation and agency/employer policies/procedures related to safe work practices.
- b) Participate in appropriate training related to occupational health and workplace safety.
- c) Identify and manage potential risks that may impact safety in the work environment (e.g., working alone, environmental hazards).
- d) Respond to **adverse events** and emergency situations to minimize impact and participate in processes to document and prevent future occurrences.
- e) Ensure the safe handling and cleanliness of equipment/supplies and potentially infectious substances according to infection prevention and control standards.
- f) Use protective equipment/supplies as appropriate (e.g., goggles, gloves).
- g) Implement, document and maintain **records** regarding the regular calibration, inspection and maintenance of equipment according to manufacturers' standards.
- h) Comply with reporting procedures related to incidents involving workplace safety.

Expected Outcomes

Clients can expect that the regulated member practices in compliance with occupational health, safety and risk management legislation and requirements in all practice settings.

Resources

All ACSLPA documents and relevant Alberta Government legislation can be accessed from the ACSLPA website at www.acslpa.ca.

- ACSLPA. (2017). *Code of Ethics*. Edmonton: Author.
- ACSLPA. (2011). *Clinical Documentation and Record Keeping Guideline*. Edmonton: Author.
- ACSLPA. (2018). *Swallowing (Dysphagia) and Feeding Protocol*. Edmonton: Author.
- Canadian Patient Safety Institute. (2009). *The Safety Competencies: Enhancing Patient Safety Across the Health Professions*. Ottawa: Author.
- Government of Alberta. (2000). *Occupational Health and Safety Act*. Edmonton: Alberta Queen's Printer.
- Interorganizational Group for Speech-Language Pathology and Audiology. (2010). *Infection Prevention and Control Guidelines for Audiology*. Author.
- Interorganizational Group for Speech-Language Pathology and Audiology. (2010). *Infection Prevention and Control Guidelines for Speech-Language Pathology*. Author.

Adverse event refers to “an event that results in harm to the patient, and is related to the care and/or services provided to the patient rather than to the patient’s underlying medical condition”.

Client refers to “an individual, family, substitute decision maker, group, agency, government, employer, employee, business, organization or community who is the direct or indirect recipient(s) of the regulated member’s expertise”.

Record refers to “information in any form or medium, including notes, images, audiovisual recordings, x-rays, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner”.

Regulated member refers to “an individual who is registered with ACSLPA in any of the categories of membership prescribed in Regulation and in the ACSLPA Bylaws”.

Risk management refers to “the identification, assessment, and prioritization of risks followed by coordinated and economical application of resources to minimize, monitor, and control the probability and/or impact of unfortunate events”.