

Standard Area 2.0

Professional Responsibility/Accountability



2.2 Privacy/Confidentiality

Standard

A **regulated member** of ACSLPA practices in compliance with relevant legislation and requirements.

Indicators

To demonstrate this standard, the regulated member will:

- Comply with all relevant privacy legislation.
- Maintain an environment and engage in practices that protects the privacy and confidentiality of client information (e.g., paper-based, audio, video and electronic) in all contexts of service delivery (e.g., collection, storage, use, disclosure and destruction of **records**).
- Access information and archival systems (e.g., electronic records, paper files) only as required for the provision of **professional services**.
- Ensure any risks to privacy and confidentiality of client information involved in the transport of records from one location or medium to another are minimized.

Expected Outcomes

Clients can expect that their rights to privacy and confidentiality are maintained according to existing legislation and regulations.

Client refers to “a recipient of speech-language pathology or audiology services, and may be an individual, family, group, community or population. An individual client may also be referred to as a patient.”

Professional services refer to “any service that comes within the practice of a regulated profession; for the professions of speech-language pathology and audiology, these are as outlined in section 3 of Schedule 28 of the *Health Professions Act*.”

Record refers to “information in any form or medium, including notes, images, audiovisual recordings, x-rays, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner.

Regulated member refers to “an individual who is registered with ACSLPA in any of the regulated categories of membership prescribed by *ACSLPA Bylaws*, the *Health Professions Act* and our *Regulations*.”