

How will I know if I have been referred to the next stage?

It is anticipated that audits will be completed by ACSLPA's Competence Committee in January and February each year. You will be notified via email once the audit of your CCP submission has been completed. This email will let you know if you met the requirements of the CCP activities, or if you have been referred to the next stage of the CCP.



NOTE: An audit report will be generated for each CCP submission that is completed, which will be available for viewing on ACSLPA's online member portal system once the audit is completed. This report details the regulated member's performance with each of the scoring rubric criterion.

How do I prepare for the next stage?

The purpose of this next stage is to gain further information on your CCP submission. As such, you will be contacted by your Practice Advisor to discuss your submission and to provide more information on your completion of the CCP activities. Coaching and recommendations for enhancing your participation and engagement in the required CCP activities may be provided, as needed.



Regulated members will only be asked to discuss the CCP activity/activities that did not meet the audit rubric criteria. To prepare, regulated members should review their original written submission and their audit report to:

- Identify the CCP activity/activities that did not meet the audit rubric criteria,
- Identify which criteria were not met in their written submission, and
- Think of additional or clarifying information that can be discussed to help the submission meet the criteria (e.g., additional learning examples or changes to practice that occurred since engaging in the activity).

We recognize that being referred for this next stage and speaking to a Practice Advisor may bring up feelings of anxiety or stress for some regulated members. Members can be assured that this discussion is intended to be a supportive and positive process meant to provide an additional opportunity to demonstrate satisfactory and successful engagement in the CCP activities required by the College. Should regulated members, over the course of the discussion, indicate that they have difficulties engaging in the required CCP activities, the Practice Advisor, in collaboration with the regulated member, can develop strategies or suggestions to improve the member's completion of competence promoting activities.

Being referred to the next stage in CCP should not be interpreted as a concern about the regulated member's competence to practice or a concern about their professional conduct.

What can I expect during the discussion?

Regulated members will only be asked to discuss the CCP activity/activities that did not meet the audit rubric criteria. This discussion will take place with the member and an ACSLPA Practice Advisor, will take no longer than one hour, and will take place via telephone or virtual meeting (e.g., Zoom, Microsoft Teams, Skype).

During the discussion, regulated members will be asked to provide further information to clarify or add additional detail to their written CCP submission. Members may be asked to provide further examples of how they met the rubric criteria for the CCP activities, and/or discuss their opportunities to engage in the CCP activities in general (e.g., their access to continuing education or peers for practice advice).



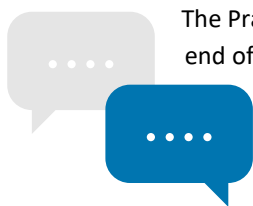
Do I have to inform my employer or clients about being referred?

Regulated members are NOT obligated by ACSLPA to inform their employer, supervisor, colleagues, or clients that they will be participating in the next stage of the CCP. The College will not inform anyone other than the regulated member that they have been referred, and the Practice Advisors will not be seeking information from anyone other than the regulated member.

How does this follow up discussion measure my competence to practice?

The overall goal of the CCP is to promote regulated members' participation in activities that have been shown in the literature to maintain and enhance their competence to practice. As such, this discussion, like the submission of the CCP activities themselves, is not considered a direct measurement of competence to practice or workplace performance. Instead, it is an indirect indicator of competence, as it indicates that a regulated member is taking steps to remain competent to practice and evaluates whether they do so satisfactorily.

When will I get my results?



The Practice Advisor will not be able to tell the regulated member the results of the discussion at the end of their discussion. Once the reporting about the discussion is completed, you will be notified, via email, with the results of your discussion (i.e., exiting the CCP, or being referred to the next stage). All regulated members who complete a discussion will be able to access a copy of their discussion report on their online member profile, which details the regulated member's performance on each of the scoring rubric categories.