
ACSLPA COUNCIL MINUTES
Saturday, November 30th, 2024
Hybrid via Microsoft Teams & In Person at South Edmonton Delta Hotel
9:15am

PRESENT: Council

In person- Nicole Baumbach, Ajay Mysore Narasimha, Beatrice To, Nancy Bassendowski, Mike Devuyt, Muhammad Rasheed

Virtually- Kerry Campbell, Alex Wright, Brad Walls

Staff

In person- Melanie Sicotte, Susan Rafaat, Mckenzie Henze (recorder)

Virtually- Tricia Gherbaz

Observers

In person- Alyssa Fex

REGRETS: Sumari Erasmus

MINUTES

1.0 Welcome and Call to Order (N. Baumbach)

1.1 President's Remarks

1.2 Introductions

1.3 Thank You

Deferred until later in the meeting due to time constraints.

1.4 Year-end Reminders & Payworks Change

Deferred until later in the meeting due to time constraints.

2.0 Approval of Agenda – November 30, 2024 (N. Baumbach)

The agenda was approved by unanimous consent.

APPROVED

3.0 Declaration of Conflict of Interest (N. Baumbach; circulated with agenda)

No conflicts of interest were declared.

4.0 Approval of Minutes from prior meetings (N. Baumbach)

4.1 September 7, 2024 Minutes

APPROVED

5.0 Consent Agenda (circulated with agenda)

5.1 Financial Update and Management Report – ACCEPTED

5.2 2024 Annual Plan Status Update – ACCEPTED

5.3 Professional Conduct Report – ACCEPTED

5.4 Risk Register Report – ACCEPTED

5.5 Annual Competence Committee Report – ACCEPTED

5.6 2024 IDEA Committee Report – ACCEPTED

5.7 Nominations Committee Report – ACCEPTED

5.8 Nominations Committee Appointments – APPROVED

Recommended motion: That Council approves the re-appointment of Michael Vekasi, R.Aud, and Tanis Howarth, R.Aud, to the Nominations Committee until December 31, 2027.

5.9 Review of Policy 2.040 Council Honorariums – APPROVED

Recommended motion: That ACSLPA Council approve the revised Policy 2.040 (Council Honorariums) and the revised attachment to Policy 2.040 (Council Honorariums Rate Schedule) as presented.

5.10 Rescind Council Member Role Description – APPROVED

Recommended motion: That Council rescinds the Council Member Role Description document.

5.11 Review of Policy 3.111 Committee Honorariums – APPROVED

Recommended motion: That ACSLPA Council approve the revised Policy 3.111 (Statutory Honorariums) and the revised attachment to Policy 3.111 (Committee Honorarium Rate Schedule) as presented.

5.12 Policy 9.031 Participation in CCP Audit – APPROVED & ADOPTED

Recommended motion: That Council approves Continuing Competence Policy 9.031 (Participation in Continuing Competence Program Audit) as enclosed and adopts it effective January 1, 2025.

5.13 Revised Professional Boundaries Guideline Sections

a) Introduction – ACCEPTED

b) Prevention of Sexual Abuse and Sexual Misconduct – ACCEPTED

c) Therapeutic & Professional Boundaries – APPROVED

Recommended motion: That Council approves the revised Therapeutic & Professional Boundaries section of the revised Professional Boundaries Guideline as presented effective December 16, 2024.

d) References – ACCEPTED

e) Policy 4.020 – ACCEPTED

5.14 Bylaw 36 Amendments – APPROVED

Recommended motion: That Council approves the enclosed amended Bylaw 36 as presented effective December 4, 2024.

Melanie made note that there was an unintended exclusion in item 5.3, page 5 where the date of a Hearing was missing. No items were removed from the consent agenda.

6.0 Reserve & Investment Policies (M. Sicotte)

(for approval)

Melanie gave a presentation covering the changes being proposed to policy 3.060. The floor was then opened for discussion and questions.

MOTION:	Mike D. moved that Council approves the enclosed proposed revised Policy 3.060 (Reserve Fund Structure & Access) as presented effective January 1, 2025.	MOTION seconded & CARRIED unanimously
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Melanie then presented the proposed changes to policy 3.050. The floor was then opened for discussion and questions. Mike posed a question about changing the language in the policy to distinguish the CEO management of funds from the management of funds by the Colleges investment team. Council and staff discussed and decided on a minor edit to clarify this language.

ACTION: Staff will make changes to Policy 3.050 so that item 1.1 reads “ACSLPA Council authorizes the Registrar/CEO to oversee management of reserve funds...”

MOTION:	Brad moved that Council approves the enclosed proposed revised Policy 3.050 (Investments) as presented effective January 1, 2025 with the edit of “oversee” in item 1.1.	MOTION seconded & CARRIED unanimously
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1.0 Welcome and Call to Order, continued (N. Baumbach)

1.3 Thank You

1.4 Year-end Reminders & Payworks Change

7.0 New Professional Boundaries Guideline Section (Post-Member Vetting) (S. Rafaat)

(for approval & adoption)

Susan gave a presentation on the new section of the Professional Boundaries Guideline. The floor was opened for discussion and questions. Council engaged in discussion.

MOTION:	Muhammad moved that Council approves the revised Trauma Informed Service Delivery section of the revised Professional Boundaries Guideline as presented and adopts it effective December 16, 2024.	MOTION seconded & CARRIED unanimously
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Susan addressed the council briefly to thank them for their support.

8.0 Selection of 2025 President & Vice President (N. Baumbach)

(for decision)

In advance of the meeting, Nicole appointed Mckenzie Henze as teller for this selection process. Nicole opened nominations for the position of President and Vice President. Mckenzie reported the following nominations which were made prior to the meeting.

For the position of president: Ajay Mysore Narasimha and Nancy Bassendowski.

For the position of vice president: Mike Devuyt, Kerry Campbell, Sumari Erasmus, and Alex Wright.

Further nominations were then made for Ajay Mysore Narasimha and Nancy Bassendowski for the position of vice president.

Ajay and Nancy both accepted their nominations to the role of president and vice president.

Kerry accepted her nomination to the role of vice president.

Alex Wright and Mike Devuyt declined to accept their nominations to the role of vice president.

Sumari Erasmus, who was not present at the meeting, was contacted in advance of the meeting and declined her nomination.

Nicole then closed the nominations. Brad requested that the candidates for Council President speak to their bid for the position and both candidates did so.

As teller, Mckenzie described the digital election software to be used. Council proceeded to the selection of Council President. After the votes were collected digitally, Mckenzie accessed the results and shared the following results with Council:

Nancy Bassendowski was selected for the position of 2025 ACSLPA Council President.

Brad then requested that the candidates for Council Vice President speak to their bid for the position and both candidates did so. Council proceeded to the selection of Council Vice President. After the votes were collected digitally, Mckenzie accessed the results and shared the following results with Council:

Ajay was selected for the position of ACSLPA Council Vice President for the duration of 2025.

Nicole officially declared that, for the duration of 20205, Nancy Bassendowski had been selected as Council President and Ajay Mysore Narasimha had been selected as Council Vice President.

Susan Rafaat left the meeting at this time.

9.0 Appointment of 2025 Council Committee Members (M. Sicotte)

(for decision)

Melanie shared a table detailing the required appointments to Council Committees for 2025. Council was given a chance to express their preference for appointment.

MOTION:	Alex Wright moved that: Ajay, Kerry, Nancy, Nicole and Mike be appointed to the Executive Committee for 2025; Alyssa, Kerry, Nancy, and Alex be appointed to the Governance Committee for 2025; Ajay, Sumari, and Brad be appointed to the ARM Committee for 2025; Ajay, Nancy and Muhammad be appointed to the IDEA Committee for	MOTION seconded & CARRIED unanimously
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	2025; and Ajay, Alyssa, and Brad be appointed to the Nominations Committee for 2025.	
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10.0 Senior Leader Updates (M. Sicotte)

(for information)

Melanie gave a presentation on changes and updates since the last Council meeting, including staffing and organizational changes, government consultations, legislative changes, the development of a national alliance, and recent highlights from ACSLPA’s regulatory, registration, and conduct departments.

Tricia Gherbaz left the meeting

11.0 2025 Annual Plan & Budget (M. Sicotte)

(for approval & adoption)

Melanie began with a presentation summarizing the 2025 annual plan. The floor was then opened for Council to provide feedback, discuss, and ask questions. Mike asked a clarifying question about staff training which Melanie answered.

Melanie then continued to present on the 2025 budget. The floor was then opened for Council to provide feedback, discuss, and ask questions as necessary.

MOTION:	Muhammad moved that Council approves and adopted the 2025 Annual Plan and Budget as presented.	MOTION seconded & CARRIED unanimously
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12.0 In Camera Session

See in-camera minutes for further information.

12.1 Approval of September 7, 2024, in camera minutes

12.2 Update on Registrar/CEO Contract

12.3 Registrar/CEO Performance Evaluation

Meeting was adjourned at 1:57pm.