
ACSLPA COUNCIL MINUTES
Saturday, June 7th, 2025
Hybrid via Microsoft Teams & In Person at Delta Edmonton South
9:06 am

PRESENT: Council

In person- Nancy Bassendowski, Ajay Mysore Narasimha, Alyssa Fex, Kerry Campbell, Nicole Baumbach, Sumari Erasmus, Brad Walls, Mike Devuyst, Mirela Oltean
Virtually- Diana DiMarcello, Muhammad Rasheed

Staff

In person- Melanie Sicotte, Susan Rafaat, Mckenzie Henze

REGRETS: Alex Wright

MINUTES

1.0 Welcome and Call to Order (N. Bassendowski)

1.1 President's Remarks

1.2 Introductions

2.0 Approval of Agenda – June 7, 2025 (N. Bassendowski)

The agenda was approved by unanimous consent.

APPROVED

3.0 Declaration of Conflict of Interest (N. Bassendowski; circulated with agenda)

No conflicts of interest were declared.

4.0 Approval of Minutes from prior meetings (N. Bassendowski)

4.1 March 8, 2025, Meeting Minutes

APPROVED

5.0 Consent Agenda (circulated with agenda)

5.1 Financial Update and Management Report – ACCEPTED

5.2 2025 Annual Plan Status Update – ACCEPTED

5.3 Professional Conduct Report – ACCEPTED

5.4 Risk Register – ACCEPTED

5.5 2024 ACSLPA Annual Report – REMOVED

5.6 Bylaw Update: Regulated Member Terms – APPROVED

Recommended motion: That Council approves the enclosed amended Bylaw 8 as presented effective June 9, 2025.

5.7 Update to CCP Manual: Accommodations – APPROVED

Recommended motion: That Council approves revisions to the Accommodations Section of the Continuing Competence Program Manual as presented effective July 1, 2025.

5.8 Update to CCP Manual: Purpose – APPROVED

Recommended motion: That Council approves the addition of a "Purpose" Section to the Continuing Competence Program Manual effective July 1, 2025.

5.9 Designation of 2025 Nominations Committee Chair – APPROVED

Recommended motion: That Council approves the designation of Alyssa Fex as the Chair of the Nominations Committee for 2025.

5.10 Nominations Committee 2024 Work Plan

5.11 Nominations Committee 2025 Work Plan – APPROVED

Recommended motion: That Council approves the Nominations Committee Work Plan 2025 as presented.

5.12 Approving Revised Governance Policy – APPROVED

Recommended motion: That Council approves enclosed revised Policy 1.020 (Ad Hoc Committees) as presented, effective June 9, 2025.

5.13 Rescinding Finance Policy 3.020 – APPROVED

Recommended motion: That Council rescinds policy 3.020 (Classification of Financial Instruments).

5.14 Rescinding Finance Policy 3.040 – APPROVED

Recommended motion: That Council rescinds policy 3.040 (Revenue Recognition).

5.15 Rescinding Finance Policy 3.090 – APPROVED

Recommended motion: That Council rescinds policy 3.090 (External Grants & Funding).

5.16 Rescinding Finance Policy 3.100 – APPROVED

Recommended motion: That Council rescinds policy 3.100 (Fees & Refunds).

5.17 Rescinding Finance Policy 3.130 – APPROVED

Recommended motion: That Council rescinds policy 3.130 (ACSLPA Conference Budget).

5.18 ARM Committee & Financial Statements

5.19 Appointments to Council Committees – APPROVED

Recommended motion: That Diana DiMarcello be appointed to the ARM Committee for 2025 and that Mirela Oltean be appointed to the Governance Committee for 2025.

5.20 Membership List Appointments – APPROVED

Recommended motion: That Council appoints the above-named individuals to ACSLPA's Membership List for a three-year term, commencing July 1, 2025, and ending on June 30, 2028.

5.21 Notice of Appointments to Committees

5.22 Self-Evaluation Tool to Measure Council Effectiveness – APPROVED

Recommended motion: The Council approves the enclosed Self-Evaluation Tool to be used to evaluate the Council's effectiveness biannually beginning in 2026.

Item 5.5 was removed by K. Campbell for discussion, minutes for which are noted below.

5.5 2024 ACSLPA Annual Report (M. Sicotte)

K. Campbell suggested some minor edits to the "Background" and "About the Professions" sections

ACTION: Staff will make the suggested edits before final publication.

MOTION:	K. Campbell moved that the Council approve the content of the 2024 ACSLPA Annual Report as presented.	MOTION seconded & CARRIED
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6.0 Fee Schedule (M. Sicotte)

(for approval)

Melanie presented some background on the annual approval of fee schedules, including the proposed change to the review request fee and the two options for 2026 and 2027 registration rates.

Council engaged in discussion regarding the two proposed fee schedules. This discussion covered the current uncertainty regarding AHS salary negotiations and ongoing economic turmoil. Overall, Council expressed interest in option 1 to err on the side of caution given the fluctuating financial environment.

MOTION:	M. Devuyst moved that Council approves the proposed fee schedule Option #1 (\$810) as presented. A. Fex voted in opposition.	MOTION seconded & CARRIED
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7.0 Honorarium Policy Revisions (M. Sicotte)

(for approval)

Melanie gave a presentation on the proposed revisions to the honorarium policies. She also spoke to the reasons for proposing the changes and the initial work done by the Governance Committee in reviewing them.

The council engaged in discussion and asked questions of staff. An edit to the attachment to Policy 3.111 was proposed so that the president and vice president rates would exclude when those individuals are participating on a review committee.

MOTION:	B. Walls moved that Council approve the revised Policy 2.040 attachment (Council Honorarium Rate Schedule), revised Policy 3.111 (Committee Honorariums), and revised Policy 3.111 attachment (Committee Honorarium Rate Schedule) as presented effective June 7, 2025 with the above recommended edit.	MOTION seconded & CARRIED unanimously
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8.0 Over-the-Counter (OTC) Hearing Aids (M. Sicotte)

(for information & discussion)

Melanie gave a brief presentation on the recent introduction of over-the-counter hearing aids, particularly Apple Airpods, into Canadian markets. She also shared responses from associations and other regulatory colleges in Alberta and Canada.

9.0 Leadership Updates (M. Sicotte)

(for information)

Melanie gave a presentation covering recent updates and current events affecting the college. This included discussion of changes to Ministry structure, government development of a centralized complaint intake pathway, work by the AFRHP regarding foreign credential assessment, current areas of focus for staff in the areas of governance, regulatory, and continuing competence

10.0 In Camera Session

See in camera minutes.

Meeting was adjourned at 1:44pm.