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**ACSLPA COUNCIL MINUTES**  
**Saturday, November 29, 2025**  
*Hybrid via Microsoft Teams & In Person at Delta Edmonton South Hotel*  
**9:02am**

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**PRESENT: Council**  
**In person-** Nancy Bassendowski, Ajay Mysore Narasimha, Nicole Baumbach, Mike Devuyt, Diana DiMarcello, Alyssa Fex, Mirela Oltean, Muhammad Rasheed  
**Virtually-** Kerry Campbell, Sumari Erasmus

**Staff**

**In person-** Melanie Sicotte, Sharia Ali (at time of presentation), Ezra Henze (recorder)

**Observers**

**In person-** Karin Bork

**REGRETS:** Brad Walls

**MINUTES**

**1.0 Welcome and Call to Order**

- 1.1 **President's remarks** (N. Bassendowski)
- 1.2 **Introductions** (N. Bassendowski)
- 1.3 **Thank you** (N. Bassendowski)
- 1.4 **Year-end reminders** (M. Sicotte)

**2.0 Approval of Agenda – November 29, 2025** (N. Bassendowski)

The agenda was approved by unanimous consent.

**APPROVED**

**3.0 Declaration of Conflict of Interest** (N. Bassendowski; circulated with agenda)

No conflicts of interest were declared.

**4.0 Approval of Minutes from prior meetings** (N. Bassendowski)

- 4.1 **September 6, 2025, Minutes**
- 4.2 **October 20-23, 2025, Minutes**

**APPROVED**

**APPROVED**

**5.0 Consent Agenda** (circulated with agenda)

**5.1 Financial Update and Management Report – ACCEPTED**

**5.2 2025 Annual Plan Status Update – ACCEPTED**

**5.3 Professional Conduct Report – ACCEPTED**

**5.4 Risk Register – ACCEPTED**

**5.5 Work Update – OTC Ad-Hoc Committee**

**5.6 Rescind Membership List Appointments – REMOVED**

*Recommended motion: That Council rescinds the appointment of the following two regulated members to the Membership List effective immediately: Raeanne Rowsell, Karin Bork.*

**5.7 Revisions to Continuing Competence Committee Terms of Reference – REMOVED**

*Recommended motion: That Council approves the revised Competence Committee Terms of Reference as presented.*

**5.8 2025 Nominations Committee Report – ACCEPTED**

**5.9 2025 IDEA Committee Report – ACCEPTED**

**5.10 2025 Continuing Competence Committee Report – ACCEPTED**

**5.11 Rescind Policy 3.080 – APPROVED**

*Recommended motion: That Council rescinds Policy 3.080 (Signing Authority), effective immediately.*

**5.12 Revisions to Policy 1.012 – APPROVED**

*Recommended motion: That Council approve the proposed revised Policy 1.012 (Council Delegation to the CEO) as presented, effective December 15, 2025.*

**5.13 New Proposed Policy 3.150 – APPROVED & ADOPTED**

*Recommended motion: That Council approve and adopt Policy 3.150 (Review of Registrar & CEO Expenses) as presented, effective immediately*

**5.14 Rescind Policy 1.010 – APPROVED**

*Recommended motion: That Council rescinds Policy 1.010 (Policy Development), effective immediately.*

**5.15 Revisions to Policy 4.020 – APPROVED**

*Recommended motion: That Council approves the revised Communication and Information Management Policy 4.020 College Documents effective December 15, 2025.*

Items 5.6 and 5.7 were removed for further discussion and separate vote at the request of Alyssa F.

**5.6 Rescind Membership List Appointments**

Alyssa F. requested and received confirmation from staff on the composition of the membership list to ensure the removal of the members addressed in this item will not affect the representation of both audiologists and SLPs.

**5.7 Revisions to Continuing Competence Committee Terms of Reference**

Alyssa F. requested and received further clarification on how the terms of office are changing.

<b>MOTION:</b>	<p>Diana D. moved that Council approves items 5.6 and 5.7 from the consent agenda (recommended motions from these items are provided below).</p> <p>Item 5.6 Recommended Motion: That Council rescinds the appointment of the following two regulated members to the Membership List effective immediately: Raeanne Rowsell, Karin Bork.</p> <p>Item 5.7 Recommended Motion: That Council approves the revised Competence Committee Terms of Reference as presented.</p>	<b>MOTION seconded &amp; CARRIED unanimously</b>
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**6.0 Revisions to Travel Policy 3.120 (M. Sicotte)**

*(for approval)*

Melanie S. gave a presentation which reviewed the changes being made to Policy 3.120, including comparison to Government of Alberta’s policy that is applicable to public members of Council. She also gave a summary of the review undertaken by the ARM and Executive committees.

<b>MOTION:</b>	<p>Mike D. moved that Council approves the proposed revised Policy 3.120 (Reimbursement of Expenses) with the replacement of “Government Business” with “approved ACSLPA business” in 3.26 and attachment 9.1 to Policy 3.120 as presented, effective January 1, 2026.</p>	<b>MOTION seconded &amp; CARRIED unanimously</b>
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**7.0 Guideline: Responsible Use of AI (S. Ali)**

*(for approval)*

Sharia A. gave a presentation on the development of the proposed new guideline on responsible use of AI. The floor was opened for Council to ask questions and discuss the matter.

<b>MOTION:</b>	<p>Nicole B. moved that Council approves and adopts the Guideline: <i>The Responsible Use of Artificial Intelligence in SLP and Audiology Professional Practice</i>, effective December 15, 2025.</p>	<b>MOTION seconded &amp; CARRIED unanimously</b>
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**8.0 Leadership Updates (M. Sicotte)**

*(for information)*

Melanie provided a presentation to update the Council on ACSLPA’s current work and ongoing changes.

**9.0 2026 Annual Plan & Budget (M. Sicotte)**

*(for approval & adoption)*

Melanie gave a presentation highlighting key points in the 2026 Annual Plan & Budget. After and during her

presentation the Council had an opportunity to discuss and ask questions.

<b>MOTION:</b>	Mike D. moved that Council approves and adopts the 2026 Annual Plan and Budget with an edit in section VIII to replace “decrease” with “increase.”	<b>MOTION seconded &amp; CARRIED unanimously</b>
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**10.0 Selection of the 2026 ACSLPA Council President and Vice President (N. Baumback)**

*(for decision & approval)*

In advance of the meeting, Nancy B. appointed ACSLPA staff member Ezra H. as the teller.

Ezra H. reported the following nominations which were made prior to the meeting.

- For the position of President: Nancy Bassendowski and Ajay Mysore Narasimha were nominated.
- For the position of Vice President: Alyssa Fex, Kerry Campbell, and Ajay Mysore Narasimha were nominated.
- All of the nominations made prior to the meeting were made confidentially.

No further nominations were made and Nicole B., as chair of this item, closed nominations. All nominated individuals accepted nominations for their respective roles.

In the role of teller, Ezra H. described the digital election software to be used for the selection process. Council proceeded first to the selection of Council President. After votes were submitted digitally, the following results were accessed and shared with Council: Nancy Bassendowski was selected for the position of 2026 ACSLPA Council President.

Council proceeded with the selection of Council Vice President. Using the same digital election software as the previous vote, Council submitted their selections digitally, and then the following results were accessed and shared with Council: Ajay Mysore Narasimha was selected for the position of 2026 ACSLPA Council Vice President.

Ezra H. then made a correction, noting that the votes for Ajay Mysore Narasimha did not constitute the majority (50%+1) of the vote, requiring that the voting process be repeated. The candidates were reported in order of most to least votes, as follows: Ajay Mysore Narasimha, and tied, Alyssa Fex and Kerry Campbell. Nicole B. asked if all the candidates were still willing to stand and Kerry Campbell withdrew from the selection process.

Council proceeded with the second round of selection for the position of 2026 ACSLPA Council Vice President. Using the same digital election software as the previous vote, Council submitted their selections digitally, and then the following results were accessed and shared with Council: Ajay Mysore Narasimha was selected for the position of 2026 ACSLPA Council Vice President.

Nicole Baumback declared the selection process complete. For the duration of 2026 Nancy Bassendowski will serve as Council President and Ajay Mysore Narasimha will serve as Council Vice President.

**11.0 2026 Council Committee Appointments (M. Sicotte)**

*(for decision)*

Melanie S. gave a brief introduction to the annual appointments of Council members to Council Committees. Members of Council volunteered to serve on Committees of their choosing, as recorded in the motion below.

<b>MOTION:</b>	Nicole B. moved that: <ul style="list-style-type: none"> <li>• Ajay, Alyssa, Kerry, Nancy, Brad, and Diana be appointed to the Executive Committee for 2026</li> <li>• Alyssa, Kerry, Nancy, Diana, Mike, and Mirella be appointed to the Governance Committee for 2026.</li> <li>• Ajay, Nancy, Sumari, Brad, and Diana be appointed to the ARM Committee for 2026.</li> </ul>	<b>MOTION seconded &amp; CARRIED unanimously</b>
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	<ul style="list-style-type: none"><li>• Ajay, Alyssa, and Karin be appointed to the IDEA Committee for 2026.</li><li>• Ajay, Karin, Sumari, Brad, and Muhammad be appointed to the Nominations Committee for 2026.</li></ul>	
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**12.0 In Camera Session**

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See in camera minutes for further information

**12.1 Approval of In Camera Minutes – September 6, 2025**

**12.2 Approval of Summary Document for the Registrar/CEO's Performance Evaluation**

**12.3 General Discussion**

**Meeting was adjourned at 2:06.**